# Personal QA/ISSUE TRACKING Activity Overview Log

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| **Issue** | **Week**  **date** | **Activities undertaken** | **Outcome of QA Activities** | **Activities resulting from QA Process** | **Personal QA development** |
| *1* | *2* | *What did you do?*  *Also: reference to* ***Evidence of you actions****(Appendix or www hyperlink)* | *What happened as a result of the action? (e.g. error corrected, referred to team mate .,..)*  *Also: reference to* ***Evidence of the outcome*** *(Appendix or www hyperlink)* | *What actions or consequences happened as a result of the Activities and outcomes to the left?* | *E.g:. new knowledge you have acquired, things that you would do differently next time* |
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Appendix

Put picture evidence here if you have referred to it in the issues table.